

Bishop Burton and Riseholme College Provider Access Policy

Introduction

This policy statement sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education and training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997 and the government's statutory guidance for governing bodies, school leaders and school staff.

This policy statement also sets out the college's commitment to provide its students with comprehensive advice and guidance regarding progression routes beyond further and higher education.

Student Entitlement

All students at the college are entitled to:

- Find out about technical education qualifications, higher education and apprenticeships opportunities and, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education, higher education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

Provider encounters will be scheduled during college hours on days students are in attendance, and the provider will be given a reasonable amount of time to:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to.
- Provide insights into what it might be like to learn or train with that provider.
- Answer questions from students.

Opportunities for Access

A number of events, integrated into the College careers programme, will offer providers the opportunity to speak to students and/or their parents/carers. These include:

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- Induction Talks
- Open Events (FE and HE)
- Apprenticeship week events
- National Careers week events
- Workshops
- Guest lectures
- University subject visits
- UCAS Discovery Fairs

Examples include:

- Riseholme Employer Engagement Event to which employers and training providers attend and the HE Enterprise Event; a conference style event that provides key support for those looking to set up their own business or apply entrepreneurial skills.
- Curriculum progression events, giving students the opportunity to assess their post college options.
- Subject workshops, offering advice and guidance around different aspects of careers; often delivered by external speakers (FE/ HE providers and employers too).

If you would like further information about other areas that you can get involved in, please see the Careers Programme published on the website and contact our Careers Lead to identify the most suitable opportunity for you.

Please view our [Safeguarding Policy](#) for more information about access to the students and college sites.

Procedure

Any provider wishing to request access should contact the Careers Leader by email: careers@bishopburton.ac.uk.

Premises and Facilities

Access to appropriate rooms and facilities to support provider presentations will be discussed and agreed in advance of the visit. Providers are welcome to provide relevant brochures and other printed material specifically related to technical courses and apprenticeships; these will be made available to students in the Careers Hub. These facilities are available to all students throughout the working day.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the careers coordinator. The resources are accessible to all students.

Additional Information

The designated Strategic Careers Leader is Jane Chapman. Amanda Millson is the college's Operational Careers Leader and Level 6 qualified Careers Advisor.

Review

Our policy will be reviewed in July 2025.